

## Supplier collaboration

When you receive an order from ProTruck, you must ensure that the order contains the following information:

- Purchasing agent
- Order no. (KOxxxxxx)

You must ensure that you have all information so that the invoice can be entered into our financial system. Correct information is a condition for the invoice being paid on time.

Invoices must be received on the fifth of the month at the latest.

If an invoice dated last month is issued later than on the fifth of the subsequent month, the accounting date and the date of payment will be offset accordingly.

## Electronic processing of invoices

ProTruck A/S only receives electronic invoices as PDFs via email: [invoice@protruck.dk](mailto:invoice@protruck.dk) or at EAN no. 5790002316289.

## Conditions

When you trade with ProTruck A/S, our terms of payment are net 30 days.

If you have any questions, please contact [ap@protruck.dk](mailto:ap@protruck.dk)

Invoices and credit notes must always be sent to: [invoice@protruck.dk](mailto:invoice@protruck.dk)

Statements of account must always be sent to: [ap@protruck.dk](mailto:ap@protruck.dk)

EAN 5790002316289 with clear specification of ProTruck's reference.

## Be registered as a supplier

Send your completed form to: [ap@protruck.dk](mailto:ap@protruck.dk)

Company name:
Address:
Telephone number:
Email address (info email or accounts department)
VAT no.
Payment information IBAN: SWIFT:
Payment terms always end of month + 30 days.

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